

February 2022

Anyone who has any symptoms, such as a new persistent cough or high temperature or loss of smell or taste, must not enter the school site. Anyone displaying symptoms must self-isolate together with their families as detailed in the full guidance and seek a PCR test, the result of which should then be shared with the school and appropriate actions taken.

This risk assessment has been completely rewritten following a significantly reduced guidance document.

On 21 February the Prime Minister set out the next phase of the Government’s COVID19 response. COVID-19 continues to be a virus that we **learn to live with** and the imperative to reduce the disruption to children and young people’s education remains.

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1057106/220224_Schools_guidance.pdf



Process/ Activity *	Hazards Identified*	Risk rating prior to action H/M/L	Persons at Significant Risk	Recommended controls / mitigation and protective measures *	Existing Risk Rating: H/M/L *	What additional controls are required (if any)? (See Actions attached)	Persons responsible for carrying out
Reducing transmission of the virus	Close contact can spread the Covid-19 virus from person to person.	Med	All	<p>No EV staff at the school. Class sizes at usual PAN (max. 28)</p> <p>The school will maintain our usual functionality i.e. the usual school group gatherings and events can be held, and only introduce additional measures as part of our local outbreak and management plan. These will be kept to the minimum number of groups possible, and for the shortest amount of time possible</p> <p>Drop-off and pick up times no longer staggered:</p> <p>Staff to use disabled toilet (notice will be used if any suspected cases have used it) or toilet beside The Den and wait for space and not congregate outside.</p>	Low	<p>Parents/ visitors can be on site using main protective measures.</p> <p>Supply and peripatetic staff can now work across the schools</p> <p>Rooms should be well ventilated and children should be outside as much as possible. Balance between ventilation and comfort to be achieved.</p>	<p>NC to communicate expectations to all staff.</p> <p>NC/PB to communicate to staff.</p> <p>All staff have the responsibility to follow the controls stated.</p>
Reducing transmission of the virus <i>Hand hygiene</i> <i>Respiratory hygiene</i> <i>Resources</i>	Touching items that others have used may potentially spread the virus	Med.	All	<p>Adults and children will continue frequent handwashing (before any snacks and lunch time) throughout the day for 20 seconds using liquid soap only.</p> <p>Adults signing into the building must use hand gel or wash hands in the classroom or toilet upon arrival.</p> <p>Handwashing posters displayed in toilets and hand sanitiser available in office, on staff lanyards, in kitchen (all must be kept out of reach of children).</p> <p>We will teach children about how to sneeze in a more hygienically acceptable way (on crease of arm) and the importance of handwashing after (catch it, bin it, kill it).</p>	Low	<p>Children & adults to use soap & water/ alcohol hand gel available too. (Children must not have access to alcohol gel without supervision)</p> <p>Schedule of cleaning made available to school.</p> <p>Cleaning spray & cloths in each room labelled appropriately and with COSHH risk</p>	NC/MP will oversee /maintain the standards of cleaning.



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				<p>Bins with foot pedals to be used for tissues in classrooms. To be emptied at the end of each day.</p> <p>Cleaning of frequently touched surfaces twice a day, mid-day by staff and at the end of the day by cleaners.</p> <p>Frequently touched surfaces including door handles, key pads, handrails and switches to be cleaned by cleaners at the end of the day.</p> <p>Corridor doors and windows will be opened where possible to maximise ventilation and reduce transmission of the virus.</p> <p>In the case of a fire – adults must try their best to close</p> <p>Pupils will not share cutlery, cups or food. Each class will eat at allocated year group tables.</p>		assessment.	
Parents and visitors.	Close contact can spread the virus	Medium	All	Parents are now able to enter the school site using the protective measures.	Low		NC/PB in letter pre-start letter.
Governor meetings	Close contact can spread the virus	Medium	Staff & Governors	Meetings can be face to face with protective measures.	Low		PH/PB/NC
Response to symptoms	Staff need to be fully aware and vigilant of Covid-19 symptoms and response.	Med	All	<p>Staff are aware of the symptoms of possible coronavirus infection, e.g. a cough, difficulty in breathing and high temperature, loss of smell or taste and are kept up-to-date with national guidance about the signs, symptoms and transmission of coronavirus.</p> <p>Any pupil who displays signs of being unwell is immediately removed from their class/pod and taken to the school office. They will be seated in the sick bay whilst they wait for their parent to collect them. The parent will be advised about self-isolation and testing and asked to contact the school with the result</p>	Low		NC at staff INSET training days

			<p>Staff involved in aerosol generating procedures only will need to don PPE (disposable plastic apron, Type IIR facemask, disposable plastic gloves and tell the child they are 'dressing like a nurse' to look after them (see poster for donning and doffing correctly).</p> <p>Masks are no longer required. (If used at all donning and doffing procedure to be used.)</p> <p>Pupils displaying symptoms of coronavirus should not come in to contact with other pupils and as few staff as possible, whilst still ensuring the pupil is safe.</p> <p>The relevant member of staff will call for emergency assistance immediately if the pupil's symptoms worsen.</p> <p>The parents of an unwell pupil will be informed as soon as possible of the situation by a relevant member of staff.</p> <p>Where contact with a pupil's parents cannot be made, appropriate procedures will be followed in accordance with those outlined in governmental guidance. All contacts will be contacted.</p> <p>Areas used by unwell pupils who need to go home will be thoroughly cleaned once vacated following cleaning of non-healthcare guidance document. All rubbish from the bubble will immediately be removed and double bagged with label and date and stored in the Tank room until a test result is negative or after 72 hours they can be disposed off with other rubbish in the usual way.</p> <p>If unwell pupils are waiting to go home, they will be instructed to use a different toilet (disabled toilet) then handwashing can be supervised at a distance to the rest of the school to minimise the spread of infection. This would then be closed for use until it can be fully disinfected as soon as the pupil has left. (see government guidance)</p> <p>The bin from the pod and any first aid waste should then be collected, bagged and labelled with details of pod, date of symptoms and date (72 hours later) when the bag can then be disposed of.</p> <p>Parents are advised to contact 999 if their child becomes seriously ill or their life is at risk.</p> <p>The parents will be aware of the process to call for PCR testing and the school will await a result before taking any other action and only respond to symptomatic pupils and</p>			
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				<p>adults in the usual way.</p> <p>If any test is positive, this will be recorded by the school office.</p> <p>Anyone who tests positive (PCR advised now rather than lateral flows) will be able to leave self-isolation if they receive 2 negative lateral flow test results, 24 hours apart.</p> <p>You can do a rapid lateral flow test from 5 days after your symptoms started (or the day you had the test if you do not have symptoms) and another the next day.</p> <p>If both tests are negative and you do not have a high temperature, you're less likely to pass COVID-19 to others and you can go back to your normal routine.</p> <p>If your test result is positive on day 5, you can carry on doing rapid lateral flow tests every day until you get 2 negative test results in a row.</p>		<p>School testing kits have been delivered to the school for those parents who cannot easily travel to a test centre. (see guidance)</p> <p>School staff will no longer be engaging with home lateral flow testing.</p>	
<i>First Aid</i>	Close contact can spread the virus	Medium	All	<p>First aid to be provided and recorded by the school office in line with the school first aid policy.</p> <p>Staff involved in aerosol generating procedures only will need to don PPE.</p> <p>Pupils will be provided with care and guidance at a distance to help them with their self-care (e.g. if possible applying their own plaster and taking their own inhaler).</p> <p>All inhalers and medicines to be stored in separate named bags in the classrooms</p> <p>Extra vigilance with hygiene and handwashing should be maintained by both child and adult.</p> <p>All medical waste products should be placed in a plastic bag immediately and then disposed of safely in the sanitation bin in the office.</p>	Low		<p>All Paediatric first aider to be sought advice from:</p> <p>TG/MP/PB/JS/BC</p>



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Health and well-being needs of the children	Pupils/staff may have experienced loss – be that family members, missing their friends/ family and missing school or high anxiety.	Low	Some children	Concerns of a safeguarding nature will be dealt with in line with the school's safeguarding policies (September 2021 update following new KCSIE) and procedures which now includes an appendix for Covid.	Low		All staff DSL – Nicky Cleather DDSL – Marisa Piggott Safeguarding governor – Pat Hand On-line safety lead – Gayle Priestley (Newdigate)
Staff wellbeing, work load and PPA time	Anxiety about return to work Need for increased Covid related duties and adaptations. PPA time	Low	All staff	Anna Freud questionnaires sent to all staff and reported in the HT report Spring 2022, generally very positive. If staff become unwell and the team is reduced, we may need to risk assess our new capacity and adjust our curriculum offer or review each pod and how they may need extra support. Staff will still need to be ready to provide home learning in the event of a local lockdown and this should be discussed at INSET and staff meetings to prepare for this when planning so workload is minimised. Staff will also need to take on extra cleaning duties throughout the day, LT to monitor this is not affecting workload. PPA to be made available as statutory requirement. Staff will be ready to adapt planning to send home as part of our contingency plans, work should be matched as closely as possible to work provided in school.	Low	Staff should feel that they can raise concerns about the safety of the working environment and that these are being properly addressed. It is expected that staff will be utilised to clean their classrooms whilst the risk of contamination is still considered high. This is because staff will likely feel a sense of reassurance in the environment they will be working in. All staff have expressed a willingness to continue to do this.	All Staff and governors NC to ensure in place.
Extended school provision	Guidance advises schools to	Low	Pupils attending	Extended provision to be resumes as usual with protective measures in place.	Low		Extended club covid risk assessment to be



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	re-start this provision						revised in line with school risk assessment.

P. Bliss
Executive Headteacher

N. Cleather
Head of School

30.08.2020
 Adapted 2.11.20 (to add open day), 8th March 2021
 Adapted 7.6.21
 Rewritten 1.9.21
 Adapted 7.12.21
 Rewritten February 2022 based on @Living with Covid guidance)

Additional short-term measures that were used in our last outbreak situation: (used from 17th January 2022 until half-term))

- Aim to reduce mixing across Early Years and KS1.
- Staff to engage in daily LFD testing until the outbreak is over.
- Parents of children that are close contacts will be encouraged to use daily LFD testing; others will be encouraged to engage in twice weekly LFD testing.
- Visitors to be asked to take an LFD test before coming into the school.
- Worships will be limited to values and those led by the vicar fortnightly, with EYFS close to the door..
- Lunches will continue in the hall with good ventilation and respiratory hygiene. EYFS children will then play separately in another outside area, KS1 on the playground.
- Masks to be worn at all times in meetings.
- Baseline protective measures to be reinforced.